



I. CALL TO ORDER

President Dickman called the meeting to order at 6:21 pm.

II. ROLL CALL

President: Sam Dickman
Trustees: Michael Barth Daniel Muchin - excused
Robb DeGraff James Petersen
William Hersch Eido Walny

Also Present: Village Manager Andy Pederson
Director of Finance and Administration Lynn Galyardt
Police Chief Bruce Resnick
Deputy Village Manager Alex Henderson
Village Attorney Chris Jaekels
There were two people in the audience.

III. PLEDGE OF ALLEGIANCE

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. **Public Safety Committee and Department of Community and Utility Services meeting minutes, November 13, 2012.**
2. **Finance and Administration meeting minutes, November 14, 2012.**
3. **Board of Trustees meeting minutes, November 15, 2012.**
4. **Summary of Claims for November 6, 2012 through December 7, 2012 in the amount of \$300,368.36.**
5. **October 2012 Financial Statement and Investment Reports.**
6. **2013 meeting calendar**

Motion by Trustee DeGraff, seconded by Trustee Walny, approve the Public Safety Committee and Department of Community and Utility Services meeting minutes, November 13, 2012, Finance and Administration meeting minutes, November 14, 2012, Board of Trustees meeting minutes, November 15, 2012, Summary of Claims for November 6, 2012 through December 7, 2012 in the amount of \$300,368.36, October 2012 Financial Statement and Investment Reports, 2013 meeting calendar. Motion carried unanimously.

B. Action on:

1. **Creation of Funds 27 and 47 for record management system expenditures, revenues and capital.**
2. **Application for issuance of operator's license request for Bruce Cisler (Sendiks Bayside) and Ben Zietlow (Otto's Bayside) which have been approved by the Police Department.**

Motion by Trustee Petersen, seconded by Trustee DeGraff, to approve the creation of Funds 27 and 47 for record management system expenditures, revenues and capital. Motion carried unanimously.

Motion by Trustee Petersen, seconded by Trustee Walny, to approve the application for issuance of operator's license request for Bruce Cisler (Sendiks Bayside) and Ben Zietlow (Otto's Bayside) which have been approved by the Police Department was removed from the consent agenda for discussion on the length of the issuance. Motion carried unanimously.

V. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

VI. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. **Community and Utility Services Committee** - No report

2. **Finance and Administration Committee**

a. **Discussion/action on Resolution 12-_____, a preliminary resolution declaring intent to exercise special assessment police powers for water system improvements.**

Motion by Trustee Walny seconded by Trustee Hersch, to approve Resolution 12-27 a preliminary resolution declaring intent to exercise special assessment police powers for water system improvements. Motion carried unanimously by roll call vote.

b. **Discussion/action on Resolution 12-_____, a resolution to amend the 2012 Budget to reflect changes in revenues and expenditures.**

Motion by Trustee Petersen, seconded by Trustee Walny to approve Resolution 12-28, a resolution to amend the 2012 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call vote.

3. **Public Safety Committee** - No report

4. **Intergovernmental Cooperation Council** - No report

5. **Board of Zoning Appeals**

a. **Discussion/action on the request from Bayside Enterprises and Plaza, LLC, 326 W Brown Deer Road, for a special exception contrary to Sec 106-198(f) of the Village code.**

Motion by Trustee Walny, seconded by , to approve the request from Bayside Enterprises and Plaza, LLC, 326 W Brown Deer Road, for a special exception contrary to Sec 106-198(f) of the Village code. Motion carried unanimously.

6. **Plan Commission**

- a. **Discussion/action on the request from Sendik's Bayside, LLC for a Conditional Use Application to operate a gas station and grocery store.**

Trustee DeGraff indicated that he used to be an employee of Sendiks.

Motion by Trustee Petersen, seconded by Trustee Hersch, to approve the request from Sendik's Bayside, LLC for a Conditional Use Application to operate a gas station and grocery store. Motion carried unanimously.

- 7. **Architectural Review Committee**
- 8. **Library Board**
- 9. **North Shore Fire Department**
- 10. **Community Development Authority**

- a. **Discussion/action on Resolution 12-_____, a resolution providing direction to the Community Development Authority.**

Manager Pederson stated this resolution would provide the direction to the Community Development Authority to explore and enhance the underutilized business district on Brown Deer Road.

Motion by Trustee Petersen seconded by Trustee Hersch, to approve Resolution 12-29, a resolution providing direction to the Community Development Authority. Motion carried unanimously.

VII. VILLAGE PRESIDENT'S REPORT

- A. **Recommendation on appointment of Tony Aiello to the Architectural Review Board.**

Motion by Trustee Hersch, seconded by Trustee DeGraff to appoint Tony Aiello to the Architectural Review Board. Motion carried unanimously.

VIII. VILLAGE MANAGER'S REPORT

Manager Pederson noted the two post-holiday garbage, recycling, electronic and GoodWill drop offs would be held on Thursday, December 27 and January 3 from 3pm-6pm.

IX. VILLAGE ATTORNEY'S REPORT

X. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

XI. CORRESPONDENCE

- A. **Margie Stein**
- B. **Suburban Giving Combined Campaign**

- C. **Ronald McDonald House**
- D. **Kathie Cowles**
- E. **Hunger Task Force**
- F. **Steve Kmet**

President Dickman acknowledge the above correspondence.

XII. MOTION TO ADJOURN TO CLOSED SESSION

- A. **Pursuant to Section 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (Insurance, Intergovernmental Agreement and Maintenance Agreement).**

Motion by President Dickman, seconded by Trustee Walny, to adjourn to closed session at 6:29 pm A. Pursuant to Section 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session; (Insurance, Intergovernmental Agreement and Maintenance Agreement). Motion carried unanimously.

XIII. RECONVENE IN OPEN SESSION PURSUANT TO SECTION 19.85 (2)

Motion by Trustee Petersen seconded by President Dicmman, to reconvene in open session pursuant to section 19.85 (2) at 6:40 pm. Motion carried unanimously.

- A. **Action on items from closed session.**

Motion by Trustee Petersen, seconded by Trustee Hersch to approve a right of privalage agreement with Sendiks LLC for use of the public alley way adjacent to 326 W. Brown Deer Road.

XIV. ADJOURNMENT

Motion by Trustee DeGraff, seconded by Trustee Petersen to adjourn the meeting at 6:45 pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration | | February 6, 2013