



I. CALL TO ORDER

Chair Derenne called the meeting to order at 7:00 pm.

II. ROLL CALL – Present unless otherwise noted:

Trustee Liaison: Mike Barth
Chair: Roger Derenne
Members: Marisa Roberts – arrived at 7:03 pm
David Guirl - excused Don Brier - excused
Sandra Muchin Kofman
Daniel Zitzer - excused

III. APPROVAL OF MINUTES

A. Approval of the May 21, 2012 minutes.

Motion by Sandra Muchin Kofman, seconded by Mike Barth, to approve the minutes of May 21, 2012 as written. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

V. BUSINESS

A. Support Post Installation:

**Jeff Salzer
875 E Donges Lane
017-0110**

Randy Boniface appeared on behalf of the project. Neighbors in attendance: none. A description of the project is as follows: Two wooden support post beams will be installed in the front of the house to reinforce the porch over hang. The wooden support posts will be 4' by 4' and will be painted to match the trim and color of the existing house. The posts will be located at the front corners of the porch.

Motion by Mike Barth, seconded by Sandra Muchin Kofman, to approve the support post installation project, as described and presented in the application. Motion carried unanimously.

B. Window Installation and Pergola Removal:

**Risa Brooks
1323 E Standish Place
020-0121-001**

Ed Miller of E. Miler and Associates appeared on behalf of the project. Neighbors in attendance: none. A description of the project is as follows: The homeowners are adding an office to the second floor of the house. Part of this remodeling job will include adding a window to the south side of the house, above the garage door. The window will match the existing house in siding, trim, color, and style. In addition, the pergola on the southeast side of the house will be removed. It will not be replaced by the homeowners.

Motion by Mike Barth, seconded by Sandra Muchin Kofman, to approve the window installation and pergola removal project, as described and presented. Motion carried unanimously.

VI. ADJOURNMENT

Motion by Mike Barth, seconded by Chairman Derenne, to adjourn the meeting at 7:07 pm. Motion carried unanimously.

Respectfully submitted,

Cody Loew
Management Assistant
July 3, 2012