



**I. CALL TO ORDER**

Chair Derenne called the meeting to order at 7:00 pm.

**II. ROLL CALL – Present unless otherwise noted:**

Trustee Liaison: Mike Barth  
Chair: Roger Derenne  
Members: Marisa Roberts Stephen Franz  
David Guirl Don Brier - excused  
Sandra Muchin Kofman - excused  
Daniel Zitzer - excused

**III. APPROVAL OF MINUTES**

**A. Approval of the April 16, 2012 minutes.**

Motion by Marisa Roberts, seconded by David Guirl, to approve the minutes of April 16, 2012 as written. Motion carried unanimously.

**IV. CITIZENS AND DELEGATIONS**

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

**V. BUSINESS**

**A. Deck Installation:**

**Michael and Abbey Line  
925 E Bay Point Road  
017-0173**

Michael Line appeared on behalf of the project. Neighbors in attendance: none. A description of the project is as follows: A low profile deck, as shown in the packet, will be installed along the rear of the house. It will be approximately 12" to 15" off the ground and will be constructed out of IPE wood. Lattice work will be stalled around the base of the deck to prevent animals for getting underneath it.

Motion by Mike Barth, seconded by Chairman Derenne, to approve the deck installation project, as described and presented in the application. Motion carried unanimously.

**B. Fence Installation:**

**James and Liz Merwin  
9026 N Rexleigh Drive  
021-0029**

James Merwin appeared on behalf of the project. Neighbors in attendance: none. A description of the project is as follows: A 4 foot, dog eared fence will be installed in the backyard of the house, with a total length of 213 feet. It will have a 50% open design, with 3.5" pickets and spacing. The fence will be constructed out of cedar and will be installed exactly as described in the packet.

Motion by Mike Barth, seconded by Chairman Derenne, to approve the fence installation project, as described and presented in the application. Motion carried unanimously.

**C. Work Space Addition to Garage:**

**Kenneth Willert  
420 W Fairy Chasm Road  
016-9995**

Cody Loew stated the homeowner tabled the project because he is in the process of selling his house. If the new homeowner wants to keep the work space addition, it will need to receive approval from the Architectural Review Committee prior to receiving a Certificate of Compliance.

**VI. ADJOURNMENT**

Motion by Mike Barth, seconded by Chairman Derenne, to adjourn the meeting at 7:09 pm. Motion carried unanimously.

Respectfully submitted,

Cody Loew  
Management Assistant  
May 22, 2012