



Village of Bayside
9075 N Regent Road
Finance and Administration Committee Meeting Minutes
November 3, 2011

I. CALL TO ORDER

Chairman Barth called the meeting to order at 4:43 pm.

II. ROLL CALL

F&A Chairman: Mike Barth
Village Trustees: William Hersch - excused
Eido Walny
Robb DeGraff

Citizen members: Dan Rosenfeld
Amy Krier

Also present: Village Manager Andy Pederson
Director of Finance and Admin Lynn Galyardt
Deputy Village Manager Alex Henderson
There was one person in the audience.

III. BUSINESS

A. Discussion/recommendation on the 2012 proposed budget.

- Revenues
- General Government
- Building Inspections & Public Health
- Recreation & Leisure
- Insurances
- Information Technology
- Legal
- Consolidated Dispatch
- Consolidated Services
- Long Term Financial Services
- Administrative Capital
- Consolidated Dispatch Capital

The Finance and Administration Committee discussed the 2012 proposed budget. Manager Pederson stated that the proposed budget's property tax levy is the same as in 2011 at \$4,372,787, and the overall expenses for Village operations will be \$9,704,907. Manager Pederson stated that State revenues are down 11.5% and noted that staff is continuing to seek alternative revenue sources to offset these revenue decreases.

Motion by Trustee DeGraff, seconded by Trustee Walny, to recommend to the Village Board of Trustees approval of the 2012 proposed budget for Revenues, General Government, Building Inspections & Public Health, Recreation & Leisure, Insurances, Information Technology, Legal, Consolidated Dispatch, Consolidated Service, Long Term Financial Services, Administrative Capital, and Consolidated Dispatch Capital. Motion carried unanimously.

B. Discussion/recommendation on the 2012 Sanitary Sewer Utility User Fee.

Manager Pederson stated the Sanitary Sewer Utility User Fee for 2012 is proposed to be \$394, which is a monthly increase of \$1.42 from 2011, and the commercial rate is \$3.64 per 1,000 gallons used. Manager Pederson noted that the increased fees are being used to address infrastructure investments and offset the debt service on previous infrastructure investments.

Motion by Trustee DeGraff, seconded by Trustee Walny, to recommend to the Village Board of Trustees the approval of the 2012 Sanitary Sewer Utility User fee. Motion carried unanimously.

C. Discussion/recommendation on the 2012 Stormwater Utility Equivalent Residential Unit Fee.

Manager Pederson stated that the Stormwater Utility Equivalent Utility Equivalent Residential Unit Fee for 2012 is proposed to be \$139 which is a monthly increase of \$1.17 from 2011. Manager Pederson noted that the increased fees are being used to address infrastructure investments and offset the debt service on previous infrastructure investments.

Motion by Dan Rosenfeld, seconded by Trustee DeGraff, to recommend to the Board of Trustees approval of the 2012 Stormwater Utility Equivalent Residential Unit Fee. Motion carried unanimously.

D. Discussion/recommendation on the 2012 proposed Village strategic vision, mission, values and goals.

The Committee discussed the 2012 proposed Village strategic vision, mission, values and goals.

Motion by Trustee DeGraff, seconded by Trustee Walny, to recommend to the Village Board of Trustees the approval of the 2012 proposed Village strategic vision, mission, values and goals.

E. Discussion/recommendation on Resolution 11-___, a Resolution amending Resolution 10-23 revising the fee schedule as referenced by the Village of Bayside Municipal Code.

Manager Pederson noted that the revisions to the fee schedule are housekeeping items such as updating fees to raze homes, and building inspections.

Motion by Trustee DeGraff, seconded by Trustee Walny, to recommend to the Board of Trustees approval of Resolution 11-___, a Resolution amending Resolution 10-23 revising the fee schedule as referenced by the Village of Bayside Municipal Code. Motion carried unanimously.

F. Discussion/recommendation on 2012 Village budget.

Motion by Trustee DeGraff, seconded by Trustee Walny, to recommend to the Board of Trustees approval of the 2012 Village budget. Motion carried unanimously.

G. Discussion/recommendation on Resolution 11-____, a Resolution Designating Public Depositories for Village Monies.

Motion by Trustee DeGraff, seconded by Trustee Walny, to recommend to the Board of Trustees, approval of Resolution 11-____, a Resolution Designating Public Depositories for Village Monies. Motion carried unanimously.

IV. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE

None

V. ADJOURNMENT

Motion by Trustee DeGraff, seconded by Trustee Walny, to adjourn the meeting at 5:44 pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt
Director of Finance and Admin/Clerk/Treasurer
December 15, 2011