



Village of Bayside  
9075 North Regent Road  
Board of Trustees Meeting Minutes  
November 18, 2010

**I. CALL TO ORDER**

President Dickman called the meeting to order at 6:00 pm.

**II. ROLL CALL**

**President:** Sam Dickman

**Trustees:** Michael Barth  
Robb DeGraff  
William Hersch

Daniel Muchin  
James Petersen  
Eido Walny-excused

**Also present:** Village Manager Andy Pederson  
Director of Finance and Administration Lynn Galyardt  
Police Chief Bruce Resnick  
Director of Community and Utility Services Alex Henderson  
There were five people in the audience.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC HEARING**

**A. Public Hearing on the Proposed 2011 Annual Budget and establishing the 2010 Tax Levy for Operating the Government and Administration of the Village of Bayside.**

President Dickman noticed the above agenda item and called for public discussion at 6:01 pm.

**1. Public Discussion**

Marshall Medved, of 8571 N. Greenvale Road, questioned why the Board of Trustees was increasing property taxes by one percent and stated he didn't agree with his property's assessed value. President Dickman stated this public discussion was for the 2011 Annual Budget. Trustee DeGraff explained the assessment process.

**2. Board Discussion**

There was no discussion. President Dickman closed the public hearing at 6:15 pm.

**IV. CONSENT AGENDA**

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

**A. Approval of:**

1. **Committee of the Whole meeting minutes, November 4, 2010**
2. **Board of Trustees meeting minutes, November 4, 2010**
3. **Public Works Committee meeting minutes, November 9, 2010.**
4. **Public Safety Committee meeting minutes, November 10, 2010.**
5. **Finance and Administration Committee meeting minutes, November 10, 2010.**
6. **Payment of Summary of Claims from October 30, 2010 through November 12, 2010 in the amount of \$96,945.98.**

Motion by Trustee Barth, seconded by Trustee Hersch, to approve Committee of the Whole meeting minutes, November 4, 2010; Board of Trustees meeting minutes, November 4, 2010; Public Works Committee meeting minutes, November 9, 2010; Public Safety Committee meeting minutes, November 10, 2010; Finance and Administration Committee meeting minutes, November 10, 2010; and Payment of Summary of Claims from October 30, 2010 through November 12, 2010 in the amount of \$96,945.98. Motion carried unanimously.

**B. Action on:**

- 1. Recommendation on temporary sign variance extension for Ogden, & Company, Inc. 8850 N. Port Washington Road.**
- 2. Recommendation on temporary sign variance extension for Bayside Commons, LLC 905 W. Fairy Chasm Road.**
- 3. Recommendation on delinquent invoice charges to be placed on the tax bills.**

Motion by Trustee Petersen, seconded by Trustee Hersch, to approve the recommendation on temporary sign variance extension for Ogden, & Company, Inc. 8850 N. Port Washington Road; the recommendation on temporary sign variance extension for Bayside Commons, LLC 905 W. Fairy Chasm Road; and the recommendation on delinquent invoice charges to be placed on the tax bills. Motion carried unanimously.

**VI. CITIZENS AND DELEGATIONS**

Chief Resnick introduced Police Officer Chris Janssen. The Village Board of Trustees welcomed Officer Janssen to the Village and thanked him for his willingness to serve.

**VII. BUSINESS AGENDA**

**A. COMMITTEE AND COMMISSION REPORTS**

**1. Finance and Administration Committee**

- a. Discussion/action on 2011 proposed Village strategic values and goals.**

Motion by President Dickman, seconded by Trustee Hersch, to approve the 2011 proposed Village strategic values and goals in the budget. Motion carried unanimously.

- b. Discussion/action on 2011 Village performance measurement plan.**

Motion by President Dickman, seconded by Trustee Petersen, to approve the 2011 Village performance measurement plan. Motion carried unanimously.

- c. Discussion/action on the Tax Levy Stabilization funding plan.**

Motion by President Dickman, seconded by Trustee Petersen, to approve the Tax Levy Stabilization funding plan. Motion carried unanimously.

- d. Discussion/action on the Village Financial and Investment Policy.**

Motion by Trustee Petersen, seconded by Trustee Muchin, to approve the Village Financial and Investment Policy. Motion carried unanimously.

- e. Discussion/action on Independent Inspections contract and 2011 fee schedule changes.**

Motion by President Dickman, seconded by Trustee Petersen, to approve the Independent Inspections contract and 2011 fee schedule changes. Motion carried unanimously.

- f. Discussion/recommendation on Resolution 10-\_\_\_\_, a resolution amending Resolution 10-09 revising the fee schedule as referenced by the Village of Bayside Municipal Code.**

Motion by Trustee Petersen, seconded by President Dickman, to approve Resolution 10-23, a Resolution amending Resolution 10-09 revising the fee schedule as referenced by the Village of Bayside Municipal Code. Motion carried unanimously by roll call vote.

- g. Discussion/action on Resolution 10\_\_\_\_, a resolution adopting the 2011 annual budget and establishing the 2010 tax levy.**

Motion by Trustee Muchin, seconded by President Dickman, to approve Resolution 10-24, a resolution adopting the 2011 annual budget and establishing the 2010 tax levy. Motion carried unanimously by roll call vote.

- h. Discussion/action on Resolution 10\_\_\_\_, a resolution adopting the 2011 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates.**

Motion by Trustee Muchin, seconded by President Dickman, to approve Resolution 10-25, a resolution adopting the 2011 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates. Motion carried unanimously by roll call vote.

- i. Discussion/action on Resolution 10-\_\_\_\_, a resolution adopting the 2011 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate.**

Motion by Trustee Petersen, seconded by President Dickman, to approve Resolution 10-26, a resolution adopting the 2-11 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate. Motion carried unanimously by roll call vote.

## **2. Public Safety Committee**

- a. Discussion/action on State of Wisconsin Office of Justice Assistance Bayside LiveScan Implementation Grant through Morpho Trac and Imageware in the amount of \$26,170.**

Chief Resnick stated the Police Department obtained the booking system at no cost to the Village through the Office of Justice Assistance Bayside LiveScan Implementation Grant.

Motion by Trustee Petersen, seconded by Trustee Hersch, to approve the State of Wisconsin Office of Justice Assistance Bayside LiveScan Implementation Grant through Morpho Trac and Imageware in the amount of \$26,170. Motion carried unanimously.

**3. Public Works Committee**

- a. Discussion/action on the engineering proposal for the stormwater management of Lake Michigan Basin 02.**

Motion by Trustee Muchin, seconded by Trustee Barth, to approve the engineering proposal for the stormwater management of Lake Michigan Basin 02. Motion carried unanimously.

- b. Discussion/action on the engineering proposal for the stormwater management of Indian Creek Basin 02.**

Motion by President Dickman, seconded by Trustee Muchin, to approve the engineering proposal for the stormwater management of Indian Creek Basin 02. Motion carried unanimously.

- c. Discussion/action on the engineering proposal for the sanitary sewer Pelham Heath metershed 0406 inflow and infiltration study.**

Motion by Trustee Muchin, seconded by President Dickman, to approve the engineering proposal for the sanitary sewer Pelham Heath metershed 0406 inflow and infiltration study. Motion carried unanimously.

**4. GreenScape Bayside Committee**

- a. Discussion/update on survey results from Fall Clean Up Day.**

Manager Pederson stated the results of the Fall Clean Up Day were very positive. Trustee Muchin enjoyed reading the comments on the Fall Clean Up Day.

- 5. Regional Telecommunications Committee-No report.**

- 6. Intergovernmental Cooperation Council-No report.**

- 7. Plan Commission-No report.**

- 8. Architectural Review Committee-No report.**

- 9. Library Board-No report.**

- 10. Board of Zoning Appeals-No report.**

- 11. North Shore Fire Department-No report.**

**VIII. VILLAGE PRESIDENT'S REPORT-No report.**

**IX. VILLAGE MANAGER'S REPORT**

- A. Discussion/update on Statement on Auditing Standard No. 114.**

Manager Pederson stated this statement was in regards to the auditors' communication with the Board of Trustees as part of the 2010 audit.

- B. Discussion/recommendation on 2011 Village meeting and special event calendar.**

Manager Pederson stated the GreenScape Committee met and decided there will be three Village

Clean Up Days for 2011 on April 16, July 24, and October 29. Trustee DeGraff questioned if the GreenScape Committee had taken the cost of providing the additional Clean Up Days into consideration. Manager Pederson stated the costs were discussed.

**X. VILLAGE ATTORNEY'S REPORT**-No report.

**XI. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

Trustee Petersen updated the Board of Trustees as to what the Village had done to address the issue at the residence of Mr. Nikoli Kouklin, 9484 N Broadmoor Road. Manager Pederson stated additional stakes were installed, along with covers for the stakes. Trustee Hersch questioned what else Mr. Kouklin is concerned over. Manager Pederson stated Mr. Kouklin is concerned that ultra violet radiation will degrade the pipes prematurely, and staff will continue to monitor.

**XII. CORRESPONDENCE**

None.

**XII. ADJOURNMENT**

Motion by Trustee DeGraff, seconded by Trustee Barth, to adjourn the meeting at 6:45 pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration | | December 8, 2010