



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00 pm

ROLL CALL

President: Sam Dickman
Trustees: Michael Barth Daniel Muchin
Robb DeGraff Dan Rosenfeld
Eido Walny-excused Margaret Zitzer

Also Present: Village Manager Andy Pederson
Police Chief Doug Larsson
Director of Communications Liane Scharnott
Director of Finance and Administration Lynn Galyardt
Assistant Village Manager Jake Meshke
Village Attorney Chris Jaekels
There were fourteen people in the audience

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustee meeting minutes, September 13, 2018.
2. Summary of Claims for September 5, 2018 through October 5, 2018 in the amount of \$516,424.97.

B. Action on:

1. Application for issuance of operator's license request for Luke Miller, Otto's Bayside, Cody King, Sendiks Bayside, Jeffrey West, Sendiks Bayside and Tammy Atwater, Sendiks Bayside.

Motion by Trustee Muchin, seconded by Trustee Barth, to approve the Board of Trustee meeting minutes, September 13, 2018; Summary of Claims for September 5, 2018 through October 5, 2018 in the amount of \$516,424.97; Acceptance on an Application for issuance of operator's license request for Luke Miller, Otto's Bayside, Cody King, Sendiks Bayside, Jeffrey West, Sendiks Bayside and Tammy Atwater, Sendiks Bayside.

IV. CITIZENS AND DELEGATIONS

None.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

a. Presentation of proclamation to Ms. Altivas S. Jackson for her life-saving action.

President Dickman presented Ms. Altivas Jackson, a caregiver at Bayside Manor (9010 N Port Washington Road), with a proclamation for her life-saving efforts of applying the Heimlich maneuver to a choking victim on October 4, 2018.

b. Presentation of proclamation to Lieutenant Eric Miller for his 20 years of service.

President Dickman presented a proclamation to Lieutenant Eric Miller for his 20 years of service with the Village, which began on October 19, 1998.

c. Discussion/action on the September 2018 Police Department Report.

Chief Larsson provided an overview of the September 2018 Police Department Report stating there were 376 calls for service, Cory Fuller and Paul Picciolo were promoted to Lieutenant, and Randy Santarelli began as a Police Officer.

Motion by Trustee Rosenfeld, seconded by Trustee Barth, on acceptance of the September 2018 Police Department Report. Motion carried unanimously.

d. Discussion/action on the September 2018 Communication Center Report.

Director Scharnott provided an overview of the September 2018 Communication Center Report stating new hire Brenda Meneese started, initial work was being completed on CAD to CAD integration, and the average time to dispatch a vehicle was 31 seconds.

Motion by Trustee DeGraff, seconded by Trustee Barth, on acceptance of the September 2018 Communication Center Report. Motion carried unanimously.

2. Finance and Administration Committee

a. Presentation of the Wisconsin Healthy Community's Designation, Bronze Level.

Ann Christiansen, Director of the North Shore Health Department, presented the Wisconsin Health Community's Designation. Director Christiansen stated the Village was one of 31 communities across the state recognized as a healthy community. The Village received recognition based on health behaviors, social and economic factors, and the physical environment. The Village's recognition runs from 2019 through 2021.

b. Discussion/action on the September 2018 Finance and Administrative Services Report.

Director Galyardt provided an overview of the September 2018 Finance and Administrative Services Report stating there will be a 5.56% reduction in state expenditure restraint funds for 2019, the required pre-test of the election equipment was completed, and revenues and expenditures were on track for the time of year.

Motion by Trustee DeGraff, seconded by Trustee Zitzer, on acceptance of the September 2018 Finance and Administrative Report. Motion carried unanimously.

c. Discussion/action on the September 2018 Financial Statement and

Investment Report.

Trustee Barth stated that expenses were on track for the time of year.

Motion by Trustee DeGraff, seconded by Trustee Rosenfeld, on acceptance of the September 2018 Financial Statement and Investment Report. Motion carried unanimously.

3. Public Works Committee

a. Discussion/action on the September 2018 Department of Public Works Report.

Manager Pederson provided an overview of the September 2018 Department of Public Works Report stating 258 participated in the 2018 Bayside 5k Run/2 Mile Walk, crews collected 770 piles of yard waste, and a shared grant application through the U.S. Forest Service's Great Lakes Restoration Initiative was successful for tree planting funds.

Motion by Trustee Barth, seconded by Trustee DeGraff, on acceptance of the September 2018 Department of Public Works Report. Motion carried unanimously.

b. Discussion/action on Milwaukee Metropolitan Sewerage District Green Solutions Funding Agreement G98005P15.

Manager Pederson stated that the Milwaukee Metropolitan Sewer District Green Funding Agreement was for \$43,386 to be used to offset the costs of expanding the Village Hall pond as part of the Ellsworth Park Stormwater Diversion Project. The expanded pond can hold approximately 1.5 million gallons of stormwater.

Motion by Trustee Barth, seconded by President Dickman, on acceptance on the Milwaukee Metropolitan Sewerage District Green Solutions Funding Agreement G98005P15. Motion carried unanimously.

c. Discussion/action on Urban Wildlife Damage Abatement and Control (UWDAC) Grant Application.

Manager Pederson stated that the City of Mequon and Villages of River Hills and Fox Point had deer management programs, but discontinued due to cuts in funding and effectiveness. The Village program has netted an average of three (3) deer per year. Village staff spends between 30 – 50 hours on the deer management program annually. Manager Pederson that the Schlitz Audubon Nature Center had re-established their program and achieved greater results in their program.

Motion by Trustee Barth, seconded by Trustee Zitzer, to discontinue the Urban Wildlife Damage Abatement and Control (UWDAC) Grant Application and wildlife management program. Motion carried unanimously.

d. Discussion/update on 2018 capital projects.

- Ravine Lane Slope Stabilization and Manhole Protection Project**

Manager Pederson stated the Ravine Lane Stabilization Project would stabilize the ravine and a Village-owned manhole along West Ravine Lane. The ravine has been eroded over time, which has destabilized the manhole and put it in jeopardy. The project has been awarded to WSO Grading and Excavating. The project does not have a set start date and may need to be postponed to 2019, due to the continued fall rain.

- **2018 Driveway Culvert Replacement and Street Resurfacing Project**

Manager Pederson stated the driveway culvert replacement and stormwater ditch regrading was completed. Crews replaced 41 driveway culverts and six (6) cross culverts. Road resurfacing, shouldering, and landscape restoration has also been completed. The contractor also completed patches in several locations in the Village. Staff and the Village Engineer were finalizing punch list items.

- **Fund for Lake Michigan Grant Stormwater Management Project**

Manager Pederson stated the prototype stormwater ditch designs were nearly complete. Two bioretention features, bioswale, and a rain garden were installed. The plantings for the rain garden may need to wait until 2019 depending on weather. The project experienced significant delays due to the amount of rain received. Final invoices and costs were being accumulated. The final report for the project is due to the Fund for Lake Michigan on November 15.

Manager Pederson stated Initial meetings took place for Phase II of the Fund for Lake Michigan project. The \$65,000 phase II project would develop a process to implement the prototype stormwater designs and other green infrastructure solutions on private property, particularly in the Pelham-Heath neighborhood.

- **Ellsworth Park Diversion Project**

Manager Pederson stated the Ellsworth Park Diversion project would allow for the possibility to bring stormwater from Ellsworth Park to the pond north of Village Hall, as opposed to going to the 621 Brown Deer Road Pond. The stormwater improvement would ease the strain on the current system and direct water to Lake Michigan instead of Indian Creek. The north parking lot at Village Hall was removed, underground stormwater pipe connecting Ellsworth Park and Village Hall was installed, drainage ditch improvements were made on the south side of Ellsworth Lane, landscape restored, Ellsworth Lane and Regent Road were repaved, and the shouldering on the south side of Ellsworth Lane was completed. The remaining steps in the project include enlarging the stormwater pond north of Village Hall and completing final testing of the new system. It was anticipated that the work would be completed by November 1, 2018, weather-dependent.

4. **Intergovernmental Cooperation Council**-No report.
5. **Board of Zoning Appeals**-No report.
6. **Plan Commission**-No report.
7. **Architectural Review Committee**
 - a. **Discussion/action on variance for a temporary sign at 501 W Brown Deer Road.**

Trustee Barth stated that the proposed variance was for Open Pantry to advertise a free cup of coffee during remodeling construction. The sign was 4 feet by 8 feet and posted through construction. The Architectural Review Committee recommended to approve the sign at the September 17 meeting.

Motion by Trustee DeGraff, seconded by President Dickman, on acceptance on variance for a temporary sign at 501 W Brown Deer Road. Motion carried unanimously.

8. Library Board

a. Presentation/discussion on North Shore Library capital improvement program and facility recommendations.

North Shore Library Director Susan Draeger-Anderson presented a proposed capital improvement program and facility recommendations to the Board of Trustees. Director Draeger-Anderson stated the capital improvement plan design would provide a refreshed space, reduced staffing and operational costs, more notable entry, outdoor space and improved landscaping, adult living room for reading and conversation, flexible, open community meeting room, and larger children's room

Director Draeger-Anderson stated the 2019 cost to Bayside for architectural, design and construction bidding would be \$51,000. The estimated 2020 construction cost to Bayside would be approximately \$656,000, which results in a total Bayside project cost of approximately \$707,000. The projected total project cost for all member communities is \$4.1 million, of which Bayside's portion is 16.91%. The Library would have to bid the project to determine actual costs.

Trustee DeGraff inquired about previous commitments to fundraise from the Library Foundation. Director Draeger-Anderson stated that the Library Foundation had not yet set a fundraising goal and that the Library Foundation did not believe it was in the bylaws for fundraising efforts to finance construction. Director Draeger-Anderson stated the capital improvement presentation would be made to Glendale on November 12, the only remaining community awaiting the presentation. No action was taken.

9. Community Event Committee-No report.

10. North Shore Fire Department

a. Discussion/action on Resolution 18-____, a Resolution to approve the single or multi-year capital budget to purchase a water tender and two ambulances for 2019, 2020, and 2021 and agreement to pay its share of the single or multi-year capital budget for 2019, 2020, and 2021.

Manager Pederson stated that prior to 2013, the North Shore Fire Department did not have a dedicated capital funding source. In 2013, the North Shore Fire Department approved a three-year funding resolution and reapproved the resolution in 2015. Manager Pederson stated the resolution before the Board of Trustees was to continue providing resources for large pieces of apparatus for the North Shore Fire Department.

Motion by Trustee Muchin, seconded by Trustee Zitzer, on acceptance on Resolution 18-26, a Resolution to approve the single or multi-year capital budget to purchase a water tender and two ambulances for 2019, 2020, and 2021 and agreement to pay its share of the single or multi-year capital budget for 2019, 2020, and 2021. Motion carried unanimously.

b. Discussion/action on Resolution 18-____, a Resolution to approve the 2019 North Shore Fire Department Fees for Service Schedule.

President Dickman stated that the fee schedule was included in the Board of Trustee meeting packet and that there were a couple of increases. The schedule was previously approved by the Library Board.

Motion by Trustee DeGraff, seconded by Trustee Barth, on acceptance on Resolution 18-27 a Resolution to approve the 2019 North Shore Fire Department Fees for Service Schedule. Motion carried unanimously.

c. Discussion/action on Resolution 18-____, a Resolution to approve exception to the levy limits for charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484.

Manager Pederson stated State Statutes allow for an exemption to levy limits for community expenditures related to a joint fire department. In order for any of the seven North Shore communities to use the exemption, all seven communities must pass the proposed resolution, annually. Manager Pederson stated the majority of North Shore communities utilized the tax levy exemption for 2018 and plan to again for 2019 as North Shore Fire Department expenses outpace allowable increases in the overall property tax levy.

Motion by Trustee Muchin, seconded by Trustee Rosenfeld, on acceptance on Resolution 18-28, a Resolution to approve exception to the levy limits for charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484. Motion carried unanimously.

11. Community Development Authority-No report.

VI. VILLAGE PRESIDENT'S REPORT-No report.

VII. VILLAGE MANAGER'S REPORT-No report.

VIII. VILLAGE ATTORNEY'S REPORT-No report.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

President Dickman stated several follow-up points regarding the Community Development Authority (CDA) meeting on September 27, 2018, noting the proposed site is ideal for development as it is underutilized, assessed value is declining, the developer is experienced and controls most parcel, and the site is isolated from most of the Village.

President Dickman stated the Tax Incremental District (TID) and Tax Incremental Financing (TIF) were a starting point. The TID would define the area and TIF would provide Board of Trustees and CDA tools to negotiate with the developer. President Dickman noted there were no plans to hold another CDA meeting unless the developer provides a modified proposal.

X. CORRESPONDENCE
None.

XI. ADJOURNMENT

Motion by Trustee Rosenfeld, seconded by Trustee Muchin, to adjourn the meeting at 6:40pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration | | November 20, 2018