

Top 5 Highlights/Accomplishments:

Finance and Administration Report:

October, 2016

- The Village Annual Fright Night event was held on October 30.
- The 2016 assessment ratios used to calculate equalized values are .9726 for Milwaukee County and .9671 for Ozaukee County.
- On the 2016 property tax bills there will be a new informational section which states any taxing jurisdiction voter approved temporary tax increases. For example, any school referendum that increases your tax bill will need to be listed, the total additional taxes that will be applied to the property and the year the increase ends.
- The Village had a record number of absentee voters, 46.76%, for the November 8, 2016 Election.

Metrics:

| Metrics | Measurements | Goal | Reporting Period | Actual |
|--------------------------------|----------------------------------|--------------|------------------|-----------|
| Revenues | Budget Variance | 1% Increase | Monthly | 18.45% |
| Expenditures | Budget Variance | 1% Decrease | Monthly | -11.95% |
| Monthly Financials | Completion Date | 7th of Month | Monthly | 10/1/2016 |
| Annual Audit | Material Weakness | Clean | Annual | Clean |
| Bond Rating | Maintain Aa2 | Aa2 | Annual | Aa2 |
| Fund Balance | Policy Adherence | 20% | Annual | 22% |
| Grant Dollars Awarded | Awards Secured | \$100,000 | Annual | \$148,281 |
| GFOA Budget Award | Award Received | Yes | Annual | Yes |
| GFOA CAFR Award | Award Received | Yes | Annual | Submitted |
| Department Accreditation | Department | Yes | Annual | no |
| Public Meeting Agenda /Minutes | Completion Prior to Next Meeting | 100% | Monthly | 100% |
| Bayside Buzz | Open Rate | 40% | Monthly | 38.48% |
| Tuesday Talk | Open Rate | 40% | Monthly | 39.95% |
| Newsletter Publication | Published | 1 | Monthly | 1 |

Personnel:

- Staff continued election training. The Clerk is required to have 6 hours of training per year.
- Intern, Dylan Westphal, was hired. Dylan will be assisting with special projects, with his first project coordinating the sale of excess Village equipment.

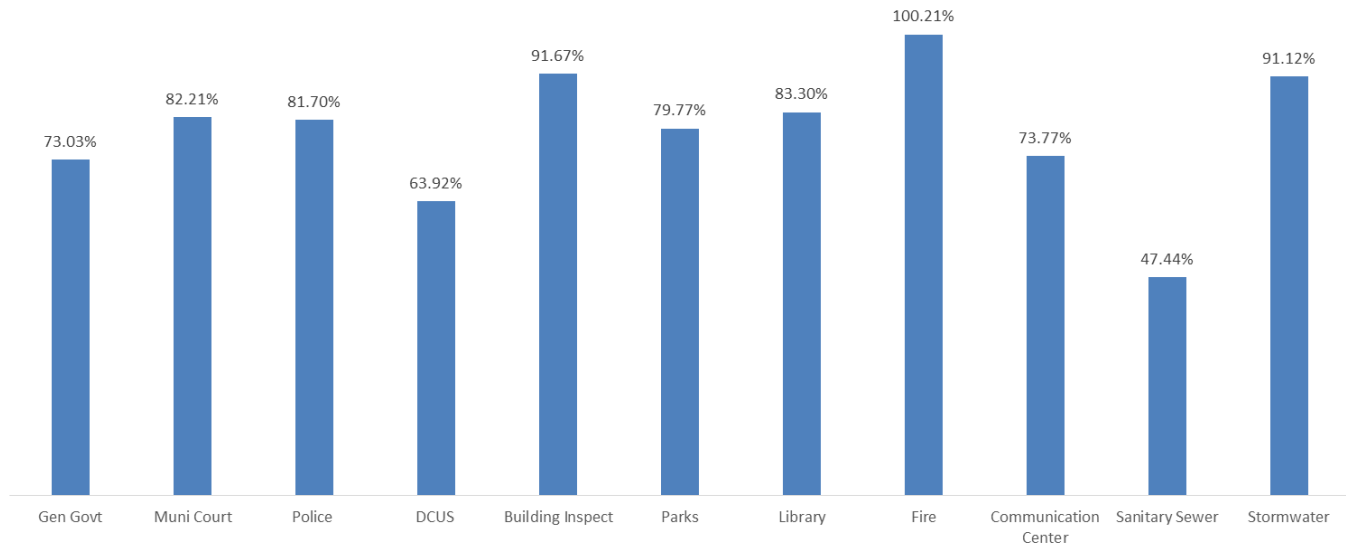
Priorities for Next Month:

- Finalize the November 8, 2016 election results.
- Complete budget document preparation.
- Prepare tax bills for mailing.

Picture of the Month



Percentage of 2016 Budget Spent



| Revenues | | | | | |
|-----------------------|-----------------|-----------------|----------------------|--------------------|-----------------|
| | <u>2016 YTD</u> | <u>2015 YTD</u> | <u>2016 vs. 2015</u> | <u>2016 Budget</u> | <u>Trending</u> |
| General Fund | \$3,525,061.84 | \$3,561,006.74 | -1.0% | \$3,481,819 | 101% |
| Sanitary Sewer | \$820,601.04 | \$780,524.84 | 5.1% | \$900,172 | 91% |
| Stormwater | \$443,138.47 | \$347,149.09 | 27.7% | \$456,187 | 97% |
| Consolidated Dispatch | \$2,051,747.59 | \$2,019,521.44 | 1.6% | \$2,048,319 | 100% |
| | | | | | |
| | | | | | |
| Expenditures | | | | | |
| | <u>2016 YTD</u> | <u>2015 YTD</u> | <u>2016 vs. 2015</u> | <u>2016 Budget</u> | <u>Trending</u> |
| General Fund | \$2,656,636.03 | \$2,603,449.37 | 2.0% | \$3,536,550 | 75% |
| Sanitary Sewer | \$426,668.01 | \$770,722.36 | -44.6% | \$899,443 | 47% |
| Stormwater | \$415,673.70 | \$518,744.21 | -19.9% | \$456,187 | 91% |
| Consolidated Dispatch | \$1,511,119.34 | \$1,514,016.50 | -0.2% | \$2,048,319 | 74% |