



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
July 7, 2016

Village Board Room, to follow the COW

**BOARD OF TRUSTEES
AGENDA**

PLEASE TAKE NOTICE that a meeting of the Village of Bayside Board of Trustees will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Committee of the Whole meeting minutes, June 9, 2016.
2. Board of Trustees meeting minutes, June 9, 2016.
3. Summary of Claims for June 4, 2016 through June 30, 2016 in the amount of \$520,267.63.
4. Engineering agreement with Kapur & Associates, Inc for Stormwater Improvements.
5. Resolution 16-____, a resolution amending final resolutions adopted February 9 2015 and April 9, 2015 levying special assessments against benefited properties.
6. Resolution 16-____, a resolution to amend the 2016 Budget to reflect changes in revenues and expenditures.
7. 2017 Budget schedule.

B. Action on:

1. Application for issuance of operator's license request for Rebekah Batchelder (Speakeasy); Daeni Belling (Speakeasy); Mark Baker (Speakeasy); Jessica Buehler (Schlitz Audubon Nature Center); Matthew Oelerich (Sendiks); Allison Arnold (Otto's Bayside); Owen Schultz (Otto's Bayside) and Charles Strunk (Otto's Bayside) which have been approved by the Police Department.

IV. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Community and Utility Services Committee
2. Finance and Administration Committee
3. Public Safety Committee

4. Intergovernmental Cooperation Council
5. Board of Zoning Appeals
6. Plan Commission
7. Architectural Review Committee
8. Library Board
9. North Shore Fire Department
10. Community Development Authority

V. VILLAGE PRESIDENT'S REPORT

VI. VILLAGE MANAGER'S REPORT

VII. VILLAGE ATTORNEY'S REPORT

VIII. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

IX. CORRESPONDENCE

- A. JoAnn Lutz thank you to Chief Scott McConnell.

X. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

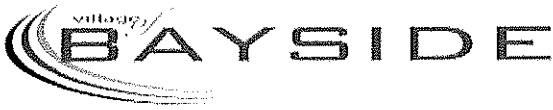
XI. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

- A. Action on items in closed session.

XII. ADJOURNMENT

Lynn Galyardt, Director of Finance and Administration | | July 5, 2016

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-351-8811. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance in the above stated meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above. Agendas and minutes are available on the Village website (www.bayside-wi.gov)



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

President:	Sam Dickman	
Trustees:	Michael Barth	Daniel Muchin
	Robb DeGraff	James Petersen-excused
	Dan Rosenfeld	Eido Walny

Committee Citizen Members:

Public Safety: Mort Swerdlow
Community & Utility Services: JoAnn Lutz -excused
Finance & Administration:

Also Present: Village Manager Andy Pederson
 Assistant Village Manager Rebecca VanRegenmorter
 Director of Finance and Administration Lynn Galyardt
 Police Chief Scott McConnell
 Director of Communications Liane Scharnott
 Village Attorney Chris Jaekels
 There were three people in the audience.

II. BUSINESS

A. Presentation of proclamation to DCUS Technician Richard Hauser for his 20 years of service.

President Dickman read the proclamation, presented it to DCUS Technician Richard Hauser and thanked him for his 20 years of service.

B. Finance and Administration

1. Discussion/recommendation on Resolution 16-____, a resolution authorizing the issuance and sale of \$1,055,000 General Obligation Promissory Notes, Series 2016A.

Maureen Schiel, from Ehlers, Inc., noted there were five bidders, the issuance came in .42% less than the presale estimate reducing the overall borrowing by \$20,000 to \$1,035,000.

Motion by President Dickman, seconded by Trustee Walny, to recommend approval to the Village Board on Resolution 16-____, a resolution authorizing the issuance and sale of \$1,035,000 General Obligation Promissory Notes, Series 2016A. Motion carried unanimously.

2. Presentation of the 2015 Village Audit.

Wendi Unger of Baker Tilly presented the 2015 Village Audit to the Committee stating the Village had received an unmodified opinion, which is the highest level of assurance you can receive from an auditor and \$21,0000 was added to fund balance in the general fund.

Motion by President Dickman, seconded by Trustee DeGraff to recommend to the Village Board of Trustees acceptance of the 2015 Village Audit. Motion carried unanimously.

3. Discussion/recommendation on acceptance of the May 2016 Finance and Administrative Services report.

Motion by Trustee DeGraff , seconded by Trustee Walny, to recommend to the Village of Board of Trustees acceptance of the May 2016 Finance and Administrative Services report. Motion carried unanimously.

4. Discussion/recommendation on acceptance of the May 2016 Financial Statement and Investment report.

Trustee Barth noted with 42% of the year had elapsed revenues, and expenditures are in line with the fiscal year.

Motion by Trustee DeGraff, seconded by Trustee Walny, to recommend to the Village of Board of Trustees acceptance of the May 2016 Financial Statement and Investment report. Motion carried unanimously.

5. Discussion/acceptance of the 2016 Recycling Grant Award.

Trustee Barth stated the Wisconsin Department of Revenue awarded the Village \$24,346.99 in recycling grant funds.

Motion by Trustee Rosenfeld, seconded by President Dickman, to recommend to the Village of Board of Trustees acceptance of the 2016 Recycling Grant Award. Motion carried unanimously.

6. Discussion/recommendation on Resolution 16-____, a resolution to amend the 2016 Budget to reflect changes in revenues and expenditures.

Trustee Barth noted this resolution was to approve the use of designated funds to purchase bullet proof vests and was housekeeping in nature.

Motion by President Dickman, seconded by Trustee Walny, to recommend to the Village of Board of Trustees approval on Resolution 16-____, a resolution to amend the 2016 Budget to reflect changes in revenues and expenditures. Motion carried unanimously.

C. Public Safety

1. Discussion/recommendation on acceptance of the May 2016 Police Department report.

Chief McConnell provided an overview of the Police Department report, noting the new police officer Michael Klawitter had been with the department for one week, and the department was updating their policy's and procedures to renew the accreditation. Chief McConnell commended Sergeant Ehler and Officer Kleebea for the work they do at the children's safety program.

Motion by Trustee Barth, seconded by Trustee Muchin, to recommend to the Village of Board of Trustees acceptance of the May 2016 Police Department report. Motion carried unanimously.

2. Discussion/recommendation on acceptance of the May 2016

Communication Center report.

Director Scharnoff provided an overview of the Communication Center report noting call volume had increased however, the response time has remained the same indicating the dispatchers are continuing to provide the same service to the agencies.

Motion by Trustee Muchin, seconded by Trustee Rosenfeld, to recommend to the Village Board on acceptance of the May 2016 Communication Center report. Motion carried unanimously.

D. Community and Utility Services

1. Discussion/recommendation on purchase of DCUS plow truck.

Assistant Village Manager VanRegenmorter noted the department was requesting to purchase a new Freightliner plow truck to replace the 1996 plow truck as it has reached the end of its useful life.

Motion by Trustee Muchin, seconded by Trustee Walny, to recommend to the Village Board on purchase of DCUS plow truck. Motion carried unanimously with President Dickman abstaining.

2. Discussion/recommendation on acceptance of the May 2016 DCUS report.

Assistant Village Manager VanRegenmorter provided an overview of the May 2016 DCUS report noting the driveway culvert replacement program was half way done with completion anticipated in July.

Motion by Trustee Barth, seconded by Trustee Walny, to recommend to the Village of Board of Trustees acceptance of the May 2016 DCUS report. Motion carried unanimously.

III. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE

Trustee Muchin congratulated staff on receiving Program Service and Partnership awards for the municipal water projects.

IV. ADJOURNMENT

Motion by Trustee Rosenfeld, seconded by Trustee DeGraff, to adjourn the meeting at 6:25pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:26pm.

ROLL CALL

President:	Sam Dickman	
Trustees:	Michael Barth	Daniel Muchin
	Robb DeGraff	James Petersen-excused
	Dan Rosenfeld	Eido Walny

Also Present: Village Manager Andy Pederson
 Assistant Village Manager Rebecca VanRegenmorter
 Director of Finance and Administration Lynn Galyardt
 Police Chief Scott McConnell
 Director of Communications Liane Scharnott
 Village Attorney Chris Jaekels
 There was one person in the audience.

II. PLEDGE OF ALLEGIANCE

III. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Committee of the Whole meeting minutes, May 19, 2016.
2. Board of Trustees meeting minutes, May 19, 2016.
3. Summary of Claims for May 14, 2016 through June 3, 2016 in the amount of \$320,602.42.
4. Resolution 16-____, a resolution to amend the 2016 Budget to reflect changes in revenues and expenditures.
5. Resolution 16-____, a resolution authorizing the issuance and sale of \$1,055,000 General Obligation Promissory Notes, Series 2016A.
6. Purchase of DCUS plow truck.

Motion by Trustee Muchin, seconded by Trustee DeGraff to approve the Committee of the Whole meeting minutes, May 19, 2016; Board of Trustees meeting minutes, May 19, 2016; Summary of Claims for May 14, 2016 through June 3, 2016 in the amount of \$320,602.42; Resolution 16-14, a resolution to amend the 2016 Budget to reflect changes in revenues and expenditures; Resolution 16-15, a resolution authorizing the issuance and sale of \$1,035,000 General Obligation Promissory Notes, Series 2016A; and the purchase of DCUS plow truck.

Motion carried unanimously by roll call vote.

- B. Acceptance of:**
- 1. 2015 Village Audit**
 - 2. 2016 Recycling Grant Award.**
 - 3. May 2016 Reports**
 - Police**
 - DCUS**
 - Communication Center**
 - Finance and Administration**
 - Financial Statement and Investment**

Motion by Trustee Muchin, seconded by Trustee Barth, to accept the 2015 Village Audit; 2016 Recycling Grant Award; May 2016 Reports-Police, DCUS, Communication Center, Finance and Administration and the Financial Statement and Investment. Motion carried unanimously.

- C. Action on:**
- 1. Application for Class "A" beer and "Class A" liquor license requests from Sendiks Bayside, LLC., 340 W Brown Deer Road and Otto's Bayside Wine and Spirits, 8850 N Port Washington Road which have been approved by the Police Department.**

Motion by Trustee Barth, seconded by Trustee Muchin, to approve the application for Class "A" beer and "Class A" liquor license requests from Sendiks Bayside, LLC. 340 W Brown Deer Road and Otto's Bayside Wine and Spirits, 8850 N Port Washington Road which have been approved by the Police Department. Motion carried unanimously with Trustee DeGraff abstaining.

- 2. Application for Class "B" beer and "Class B" liquor license requests from Speakeasy, 600 West Brown Deer Road, Ginza Sushi, 333 West Brown Deer Road, Natural Events Inc., 1111 East Brown Deer Road, and Los Paisa, 600 West Brown Deer Road which have been approved by the Police Department.**

Motion by Trustee Muchin, seconded by Trustee Barth, to approve the application for Class "B" beer and "Class B" liquor license requests from Speakeasy, 600 West Brown Deer Road; Ginza Sushi, 333 West Brown Deer Road; Natural Events Inc., 1111 East Brown Deer Road; and Los Paisa, 600 West Brown Deer Road which have been approved by the Police Department. Motion carried unanimously with Trustee DeGraff abstaining.

- 3. Application for issuance of operator's license request for Cheryl Nimmer, (Sendik's Fresh 2 Go), Luke Miller, (Otto's Bayside), and Andrew Jesswein, (Otto's Bayside) which have been approved by the Police Department.**

Motion by Trustee Barth, seconded by Trustee Rosenfeld, to approve the application for issuance of operator's license request for Cheryl Nimmer, (Sendik's Fresh 2 Go), Luke Miller, (Otto's Bayside), and Andrew Jesswein, (Otto's Bayside) which have been approved by the Police Department. Motion carried unanimously with Trustee DeGraff abstaining.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. **Community and Utility Services Committee**-No report.
2. **Finance and Administration Committee**-No report.
3. **Public Safety Committee**-No report.
4. **Intergovernmental Cooperation Council**-No report.
5. **Board of Zoning Appeals**
 - a. **Discussion/action on the request for a special exception by Suzanne Navin, N108 W16546 Carriage Ave., Germantown, WI for 114 W Brown Deer Rd, (parcel #022-0188-000), to not have an automatic sprinkler contrary to Sec. 42-46 of Village Code.**

This item was tabled.

6. **Plan Commission**
 - a. **Discussion/action on Ordinance 16-____, an ordinance to create Section 106-211 of the Municipal Code with regard to permitting wireless telecommunication mobile service facilities.**

Attorney Jaekels stated this ordinance will update our municipal code in accordance with the new regulations for cell towers.

Motion by Trustee DeGraff, seconded by Trustee Walny, to approve Ordinance 16-669, an ordinance to create Section 106-211 of the Municipal Code with regard to permitting wireless telecommunication mobile service facilities. Motion carried unanimously by roll call vote.

- b. **Discussion/action on Ordinance 16-____, an ordinance to delete expired temporary provisions in the zoning code.**

Attorney Jaekels noted this ordinance removes expired provisions in Municipal Code and is housekeeping in nature.

Motion by Trustee DeGraff, seconded by Trustee Walny, to approve Ordinance 16-670, an ordinance to delete expired temporary provisions in the zoning code. Motion carried unanimously by roll call vote.

7. **Architectural Review Committee**-No report.
8. **Library Board**-No report.
9. **North Shore Fire Department**-No report.
10. **Community Development Authority**-No report.

VI. **VILLAGE PRESIDENT'S REPORT**

VII. **VILLAGE MANAGER'S REPORT**

Manager Pederson stated the Public Policy Forum would be completing a comprehensive report by the end of June regarding the proposed recommendation to enhance dispatch services in Milwaukee County. He noted the municipal water project restorations are in progress, the final per home project costs are 12 to 16 percent below the original resolution amount and the final resolution would be brought to the Board for approval.

VIII. VILLAGE ATTORNEY'S REPORT

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. CORRESPONDENCE

- A. Cupcake Run**
- B. Ronald McDonald House**

President Dickman acknowledged the above correspondence.

XI. ADJOURNMENT

Motion by Trustee Walny, seconded by Trustee DeGraff, to adjourn the meeting at 6:47pm.
Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration | | June 29, 2016

SUMMARY OF CLAIMS

June 4, 2016 through June 30, 2016

June 17, 2016	\$205,360.58
June 23, 2016	\$256,266.68
June 30, 2016	\$58,640.37

TOTAL	\$520,267.63
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Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
06/17/2016	31853	ABSOLUTE CONSTRUCTION ENTERP	48,311.33
06/17/2016	31854	AMERICAN DEMOLITION	8,620.00
06/17/2016	31855	BANCORP BANK	8,122.68
06/17/2016	31856	BASKIN ROBBINS	100.00
06/17/2016	31857	BAYCOM INC.	256.55
06/17/2016	31858	BUELOW VETER BUIKEMA OLSON V	115.00
06/17/2016	31859	CENTURYLINK	1.69
06/17/2016	31860	CUMMINS NPOWER LLC	1,704.62
06/17/2016	31861	DAVIS & KUELTHAU S.C.	8,409.03
06/17/2016	31862	DEER CREEK TECHNOLOGIES LLC	195.00
06/17/2016	31863	DIVERSIFIED BENEFIT SERVICES	95.00
06/17/2016	31864	FEDEX	82.96
06/17/2016	31865	GIERACH'S SERVICE	45.00
06/17/2016	31866	GUETZKE & ASSOCIATES, INC.	4,675.00
06/17/2016	31867	HERBST OIL	4,801.13
06/17/2016	31868	HUMPHREY SERVICE PARTS INC	256.74
06/17/2016	31869	JOE DE BELAK PLUMBING COMPAN	146.00
06/17/2016	31870	KAIN ENERGY CORP	223.75
06/17/2016	31871	KAPUR & ASSOCIATES	4,790.00
06/17/2016	31872	LARK UNIFORM	387.20
06/17/2016	31873	Legacy Recycling	40.00
06/17/2016	31874	LIEBAU-LAUN	625.00
06/17/2016	31875	LIESENER SOILS INC	620.00
06/17/2016	31876	LOCUTION SYSTEMS INC.	5,703.00
06/17/2016	31877	MADACC	6.05
06/17/2016	31878	MATC	33.08
06/17/2016	31879	MILWAUKEE COUNTY OFFICE OF TH	365.20
06/17/2016	31880	PACK & SHIP LTD	24.41
06/17/2016	31881	PAIGE, CHUCK	148.65
06/17/2016	31882	R&R INSURANCE SERVICES	31,593.00
06/17/2016	31883	SAFEBUILT	4,653.02
06/17/2016	31884	SECURIAN FINANCIAL GROUP	1,715.93
06/17/2016	31885	SECURX	83.00
06/17/2016	31886	THOMSON REUTERS - WEST	134.00
06/17/2016	31887	UTECH, DON	10.56
06/17/2016	31888	VILLAGE OF FOX POINT	11,243.87
06/17/2016	31889	WAUKESHA COUNTY TECH COLLEG	640.54
06/17/2016	31890	WE ENERGIES	1,051.03
06/17/2016	31891	WEA INSURANCE TRUST	54,765.36
06/17/2016	31892	WELD SPECIALTY SUPPLY CORP.	45.20
06/17/2016	31893	WI DEPT OF JUSTICE-93970	21.00
06/17/2016	31894	WISCONSIN DNR-ENVIRONMENTAL	500.00

Check Issue Date	Check Number	Payee	Amount
Grand Totals:			<u>205,360.58</u>

Report Criteria:
Report type: Summary

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
06/23/2016	31902	ElanCity Inc	2,500.00
06/23/2016	31903	FIRST SUPPLY LLC	1,992.82
06/23/2016	31904	KUSTOM SIGNALS INC	1,411.00
06/23/2016	31905	PEDERSON, ANDREW	362.86
06/23/2016	31906	WATERSTONE BANK	250,000.00
Grand Totals:			<u>256,266.68</u>

Report Criteria:

Report type: Summary

Vendor.Vendor number =

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5,2828,3091,3102,3129,3131,3138,3139,3152,3155,3157,3158,3159,3160,3161,3162,3163

Check Issue Date	Check Number	Payee	Amount
06/30/2016	999963017	ADVANCED DISPOSAL - GERMANT	5,064.67
06/30/2016	999963018	Amazon	1,655.63
06/30/2016	999963020	Aramark	246.44
06/30/2016	999963022	AT&T	1,231.39
06/30/2016	999963023	BAKER TILLY VIRCHOW KRAUSE LLP	21,150.00
06/30/2016	999963024	BATTERIES PLUS LLC	38.16
06/30/2016	999963025	CARLIN SALES CORP	976.81
06/30/2016	999963027	ESIGNS.COM	319.98
06/30/2016	999963028	Gilfizer Electric	1,990.45
06/30/2016	999963029	GORDIE BOUCHER FORD	362.66
06/30/2016	999963030	INTERSTATE PARKING	12.00
06/30/2016	999963031	INTOXIMETERS	191.25
06/30/2016	999963032	I-STATE POWER SYSTEMS	238.94
06/30/2016	999963033	JCB OF MILWAUKEE	48.55
06/30/2016	999963034	JOURNAL SENTINAL-78932	40.65
06/30/2016	999963035	KAESTNER AUTO ELECTRIC	590.00
06/30/2016	999963036	KIMBALL MIDWEST	111.64
06/30/2016	999963037	KUJAWA ENTERPRISES INC	6,850.00
06/30/2016	999963039	LOCHEN FORD	100.15
06/30/2016	999963041	MINOR'S GARDEN CENTER	330.00
06/30/2016	999963042	NAPA	96.84
06/30/2016	999963043	Newman Chevrolet	48.62
06/30/2016	999963045	POMP'S TIRE SERVICE INC	1,562.72
06/30/2016	999963047	QUILL	104.95
06/30/2016	999963048	ROLAND MACHINERY CO	185.63
06/30/2016	999963049	Route Ready Parts & Service	1,576.80
06/30/2016	999963050	SHERWIN INDUSTRIES	199.50
06/30/2016	999963054	STREICHER'S	124.95
06/30/2016	999963056	TIME WARNER CABLE	7,090.76
06/30/2016	999963058	U S POSTAL SERVICE	8.45
06/30/2016	999963059	US HEALTH WORKS MED GROUP OF	348.00
06/30/2016	999963060	VERIZON 660108	154.38
06/30/2016	999963061	VISTAPRINT.COM	46.95
06/30/2016	999963062	WAYSIDE NURSERIES	108.00
06/30/2016	999963063	WESTERN CULVERT & SUPPLY	3,374.16
06/30/2016	999963064	WISCONSIN DOCUMENT IMAGING	28.90
06/30/2016	999995617	ACE HARDWARE - MEQUON	.00
06/30/2016	999995618	ACE HARDWARE - MEQUON	19.12
06/30/2016	999995619	JPMORGAN CHASE BANK NA	2,012.27

Check Issue Date	Check Number	Payee	Amount
			<hr/>
			<hr/>
		Grand Totals:	<u>58,640.37</u>

Report Criteria:

Report type: Summary

Vendor.Vendor number =

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5,2828,3091,3102,3129,3131,3138,3139,3152,3155,3157,3158,3159,3160,3161,3162,3163



**ENGINEERING AGREEMENT BETWEEN
VILLAGE OF BAYSIDE, WISCONSIN
AND
KAPUR & ASSOCIATES, INC.
FOR
STORM SEWER IMPROVEMENT IN THE VICINITY OF RAVINE LANE**

We are pleased that the Village of Bayside has selected Kapur & Associates, Inc. to submit this proposal to perform the professional engineering services for the storm sewer improvement project in the vicinity of Ravine Lane.

The scope of work includes time for collection of data and design work as follows:

- Topographic Survey and Base Mapping
- Agency coordination (DNR General Waterway Permit)
- Design for rehabilitation of deteriorated existing 48-Inches CMP cross culvert pipe, restoration of damaged (washed out) areas and stabilization of eroded ravine banks slope
- Preparation all necessary Bidding/Contract Documents, engineering cost estimate, pre-bid walk through
- Publishing, bid opening and award recommendation to the low bidder.

Our design fee is \$11,330.00 and detailed in the attached fee schedule.

If this project will require the wetland delineation with following additional approval from DNR and Army Corps of Engineers, the additional cost will be \$4,400.00.

The following is the scope of work for construction management / inspection:

- Set-up, arrange pre-construction and progress meetings, set timeline of construction and project completion;
- Submittals review and approval;
- Construction inspection (part time)
- Provide pay request recommendations;
- As-Built, project close out activities.

Our construction management fee is detailed in the attached fee schedule. The not to exceed fee for construction management is \$4,252.00.

Receipt of a signed copy of this document will constitute an executed agreement.

For Kapur & Associates, Inc.

By:

Yuriy Amelyan
Yuriy Amelyan, P.E.,
Associate

Date:

5-16-2016

For the Village of Bayside,

By:

Andrew K. Pederson,
Village Manager

Date:

**DESIGN FEE
FOR STORM SEWER IMPROVEMENT IN THE VICINITY OF RAVINE LANE,
BAYSIDE, WISCONSIN**

TASK	Project Manager	Project Engineer	Construction Inspector	Registered Land Surveyor	Cad Technician	Survey Crew	Total Task Hours	Total Task Cost
	\$130.00	\$98.00	\$84.00	\$98.00	\$65.00	\$105.00		
Design Fees								
1				2	6	6	14	\$ 1,216.00
2	2	22			18		42	\$ 3,586.00
3	2	16			4		22	\$ 2,088.00
4	4	40					44	\$ 4,440.00
	8	78	0	2	28	6	122	\$ 11,330.00
Design Fee Total:								
Construction Management								
1	4	8	32		4		48	\$ 4,252.00
	4	8	32	0	4	0	48	\$ 4,252.00
Construction Management Total:								

RESOLUTION AMENDING FINAL RESOLUTIONS
ADOPTED FEBRUARY 9, 2015 AND APRIL 9, 2015 LEVYING
SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTIES

WHEREAS, on February 9, 2015 and April 9, 2015, the Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin (the "Village") adopted final resolutions authorizing the construction of public improvements and levying special assessments against the benefited properties listed on Exhibit A hereto (the "Properties") and incorporated herein by reference;

WHEREAS, the construction of such public improvements is now complete and the cost of the project is less than the special assessments levied; and

WHEREAS, pursuant to Section 66.0703(11), Wisconsin Statutes, the Village Board now finds it is necessary, desirable and in the best of the Village to reduce the special assessments previously levied proportionately and to refund any excess payments to property owners who have already paid or to reduce the annual installments due for property owners who elected to pay in installments, the first payment of such installments coming due January 31, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village, as follows:

Section 1. Amending Assessment Amounts. The total amount assessed against the Properties is hereby amended from an amount not to exceed \$8,619,075 to \$7,613,940. The amount of the assessment levied on each of the Properties is hereby amended to the amount in the column labeled "Amended Amount Assessed" below, depending on when the special assessment was or will be paid by the owner of the Properties and whether the property connected immediately to the City of Mequon water system.

CONNECTED TO CITY OF MEQUON WATER SYSTEM:

<u>Timing of Payment of Special Assessment</u>	<u>Original Amount Assessed</u>	<u>Amended Amount Assessed</u>
Paid in full by April 1, 2015	\$11,984	\$10,363
Paid in full by November 1, 2015	12,734	11,113
Payment in 19 equal, annual installments of principal plus interest at the rate of not to exceed 4.75% per annum on the unpaid balance.	14,100	12,396

NO CONNECTION TO CITY OF MEQUON WATER SYSTEM:

<u>Timing of Payment of Special Assessment</u>	<u>Original Amount Assessed</u>	<u>Amended Amount Assessed</u>
Paid in full by April 1, 2015	\$13,064	\$11,443
Paid in full by November 1, 2015	13,814	12,193
Payment in 19 equal, annual installments of principal plus interest at the rate of not to exceed 4.75% per annum on the unpaid balance.	15,255	13,476

Section 2. No Other Changes to the Assessments. Other than with respect to the amount of assessments as specifically amended herein, all other provisions of the resolutions adopted on February 9, 2015 and April 9, 2015 shall remain in full force and effect.

Passed and Approved this 7th day of July, 2016.

President

Village Clerk

EXHIBIT A

Address/Tax Key # of Properties

(Properties attached to Resolutions adopted February 9, 2015 and April 9, 2015 incorporated herein
by this Reference.)

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 16-_____

A Resolution to amend the 2016 Budget to reflect changes in revenues and expenditures.

WHEREAS, Resolution 15-22, a resolution adopting the 2016 annual budget and establishing the 2015 tax levy, was adopted on November 19, 2015;

WHEREAS, the Village of Bayside finds it necessary to amend the General Fund;

General Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Police HRA	10-52100-156	\$430	\$998	\$568
Police Office supplies	10-52100-310	\$3,000	\$2,432	-\$568
Park Material and Supplies	10-55200-230	\$1,500	\$4,040	\$2,540
DCUS equipment replacement	10-53000-350	\$84,652	\$82,112	-\$2,540

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TRUSTEES, that it hereby amends the General Fund;

PASSED AND ADOPTED by the Village Board of the Village of Bayside this _____ day of July, 2016.

VILLAGE OF BAYSIDE

Samuel D. Dickman,
Village President

Attest:

Lynn Galyardt
Director of Finance and Admin/Clerk/Treasurer

2017 BUDGET SCHEDULE

June 2016

10 Capital Improvement Plan (CIP) documents distributed to department heads for review and update.

2016 revenue projections completed.

July 2016

15 CIP department requests due.

22 2016 long term goals-strategic initiatives progress update.

Budgeting worksheets distributed to department heads.

Department heads complete 2016 revenue and expenditure projections.

Status of 2016 Village-wide goals updated by each department head. Performance measurement completed.

August 2016

16 Department budget requests due.

2017 Long Term goals by each department completed.

Five-year budget projections completed.

18-29 Initial sub-committee meetings to review:

- 2016 projections
- Identify operational, service, personnel, and community issues to address in 2017 budget.
- Discuss budget guidelines.

September 2016

8 Village Board of Trustees consideration of budget guidelines and parameters.

November 2016

4 Distribution of the Village Manager's recommended budget.

7-15 Sub Committee meetings (F&A, DCUS, Public Safety) to review Manager's recommended budget and CIP.

17 Distribution of recommended budget to the Board of Trustees, sanitary sewer and stormwater utility fee for Public Hearing and to the Board of Trustees for consideration and approval.

Public hearing, final consideration and approval of 2017 Village Budget, Sewer Enterprise Budget and Stormwater Budget.

30 Tax bills mailed.
