



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

ROLL CALL

President: Sam Dickman

Trustees: Michael Barth
Robb DeGraff
Dan Rosenfeld

Daniel Muchin
James Petersen
Eido Walny – Excused

Also Present: Village Manager Andy Pederson
Director of Finance and Administration Lynn Galyardt
Police Chief Scott McConnell
Director of Communications Liane Scharnott
Village Attorney Chris Jaekels
There was one person in the audience.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC HEARING

A. Public Hearing on the Proposed 2016 Annual Budget and establishing the 2015 Tax Levy for Operating the Government and Administration of the Village of Bayside.

President Dickman read the above notice and called for public discussion at 6:01pm.

1. Public Discussion

There was no public discussion.

2. Board Discussion

Trustee Petersen stated the budget document was excellent.

President Dickman closed the public hearing at 6:01pm.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

V. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. **Committee of the Whole meeting minutes, October 22, 2015**
2. **Board of Trustees meeting minutes, October 22, 2015.**
3. **Summary of Claims for October 17, 2015 through November 13, 2015 in the amount of \$494,829.82.**
4. **Resolution 15-____, a resolution amending Resolution 15-17 revising the fee schedule as referenced by the Village of Bayside Municipal Code.**
5. **Resolution 15-____, a resolution to amend the 2015 Budget to reflect changes in revenues and expenditures.**
6. **Resolution 15-____, a resolution recommending the 2016 North Shore Fire Department Fees for Service Schedule.**

B. Action on:

1. **Delinquent invoice charges to be placed on the tax bills.**

Motion by Trustee Petersen, seconded by Trustee Rosenfeld, to approve the Committee of the Whole meeting minutes, October 22, 2015, 2015; Board of Trustees meeting minutes, October 22, 2015; Summary of Claims for October 17, 2015 through November 13, 2015 in the amount of \$494,829.82; Resolution 15-19, a resolution amending Resolution 15-17 revising the fee schedule as referenced by the Village of Bayside Municipal Code; Resolution 15-20, a resolution to amend the 2015 Budget to reflect changes in revenues and expenditures; Resolution 15-21, a resolution recommending the 2016 North Shore Fire Department Fees for Service Schedule; delinquent invoice charges to be placed on the tax bills. Motion carried unanimously by roll call vote.

VI. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Community and Utility Services Committee

a. Discussion/acceptance of the October 2015 DCUS report.

Assistant Village Manager VanRegenmorter provided an overview of the DCUS report noting the plows were on the trucks and the crew was ready for snow, the sledding hill fence had been put up, and the new building was progressing on track to be completed by the end of December.

Motion by President Dickman, seconded by Trustee Rosenfeld, to accept the October 2015 DCUS report. Motion carried unanimously.

2. Finance and Administration Committee

a. Discussion/acceptance of the October 2015 Finance and Administration report.

Director Galyardt provided an overview of the Finance and Administrative Services report noting the tax levy's had been received from the various taxing jurisdictions with Milwaukee County requesting a 4.1% increase and Ozaukee County requesting a 5.9% increase.

Motion by President Dickman, seconded by Trustee Muchin, to accept the October 2015 Finance and Administration report. Motion carried unanimously.

b. Discussion/acceptance of the October 2015 Financial Statement and Investment report.

Trustee Barth noted Village expenses were on track for the year.

Motion by Trustee Petersen, seconded by Trustee Muchin, to accept the October 2015 Financial Statement and Investment report. Motion carried unanimously.

c. Discussion/action on Resolution 15____, a resolution adopting the 2016 annual budget and establishing the 2015 tax levy.

Motion by Trustee Muchin, seconded by Trustee Petersen, to approve Resolution 15-22, a resolution adopting the 2016 annual budget and establishing the 2015 tax levy. Motion carried unanimously by roll call vote.

d. Discussion/action on Resolution 15,____, a resolution adopting the 2016 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates.

Motion by Trustee Muchin, seconded by President Dickman, to approve Resolution 15-23, a resolution adopting the 2016 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates at \$470.00 for residential and \$4.15/\$1,000 gallons for commercial. Motion carried unanimously by roll call vote.

e. Discussion/action on Resolution 15-____, a resolution adopting the 2016 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate.

Motion by Trustee DeGraff, seconded by Trustee Muchin, to approve Resolution 15-24, a resolution adopting the 2016 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate at \$200.00. Motion carried unanimously by roll call vote.

3. Public Safety Committee

a. Discussion/acceptance of the October 2015 Police Department report.

Police Chief McConnell provided an overview on the Police Department report noting the department had focused on training for the month of October and stated the various agencies were working on a uniform pursuit policy as there had been five pursuits this month in Bayside.

Motion by Trustee Petersen, seconded by Trustee Muchin, to accept the October 2015 Police Department report. Motion carried unanimously.

b. Discussion/acceptance of the October 2015 Communication Center report.

Director Scharnott provided an overview of the Communication Center report noting call volume was down and pursuit training material was being provided to all shifts.

Motion by Trustee Barth, seconded by Trustee Muchin, to accept the October 2015 Communication Center report. Motion carried unanimously.

- c. **Discussion/action on the confirmation of Andy Pederson as Chair of the OASIS Public Safety Radio System Governance Board of Directors.**

Motion by President Dickman, seconded by Trustee Muchin, to confirm Andy Pederson as Chair of the OASIS Public Safety Radio System Governance Board of Directors. Motion carried unanimously.

- 4. **Intergovernmental Cooperation Council**-No report.
- 5. **Board of Zoning Appeals**-No report.
- 6. **Plan Commission**
 - a. **Discussion/action on the request for a Conditional Use Permit for Creative Living Environments, LLC / dba CLE Haven-Bayside to 225 E Brown Deer Road (053-9999-001, 053-9999-002, 053-9999-003, and 053-9999-004).**

Motion by Trustee DeGraff, seconded by Trustee Barth, to approve the request for a Conditional Use Permit for Creative Living Environments, LLC / dba CLE Haven-Bayside to 225 E Brown Deer Road (053-9999-001, 053-9999-002, 053-9999-003, and 053-9999-004). Motion carried unanimously.

- 7. **Architectural Review Committee**-No report.
- 8. **Library Board**

Trustee Petersen stated there was an event on December 9 to meet the new Library Director.

- 9. **North Shore Fire Department**-No report.
- 10. **Community Development Authority**-No report.

VII. VILLAGE PRESIDENT'S REPORT-No report.

VIII. VILLAGE MANAGER'S REPORT

Manager Pederson stated he had received complaints regarding train horns in the morning during the quiet hours noting he had contacted the railroad.

IX. VILLAGE ATTORNEY'S REPORT-No report.

X. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

XI. CORRESPONDENCE

- A. **Hunger Task Force**
- B. **MACC Fund**

President Dickman acknowledged the above correspondence.

XII. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Employee review-Village Manager).**

There was no closed session.

XIII. RECONVENE IN OPEN SESSION PURSUANT TO SECTION 19.85 (2)

- A. Action on items from closed session.**

IX. ADJOURNMENT

Motion by Trustee Petersen, seconded by Trustee Rosenfeld, to adjourn the meeting at 6:33pm.
Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration | | January 15, 2016